

RSPB Old Moor – help with online sites

We have three online sites;

- the main RSPB page <http://www.rspb.org.uk/reserves/guide/d/dearne-oldmoor/>
- our Facebook page - <https://www.facebook.com/rspbaldmoor?ref=hl> if this link doesn't work and you are already on FB then just search for RSPB Old Moor-Dearne Valley and 'like' us to see what's there...
- our twitter page – search for RSPB_OldMoor

The main RSPB Old Moor Page

This is our main website, you can find out information about OM and also about events, it's where the blog can be found, our forums and also where you can upload and comment on photos.

If you wish to comment on the blog, post on the forum, upload or comment on photos then you need to register to become a member of the 'Community.'

The very top of our page looks like this.



At the very top right you need to click 'register.'

This is what you will then see. You need to complete this registration. Make sure that you **click 'create account'** (not shown on this pic) at the very bottom to finish.

A screenshot of the RSPB 'Register for our community' form. The form is titled 'Register for our community' and includes a sub-header 'Please fill in the information below to create an account. You do not need to be an RSPB member and registration is completely free.' Below this, a yellow box states 'Required fields are marked with an asterisk (*)'. The form contains several sections: 'Username *' with a text input field; 'E-mail address *' with a text input field; 'Re-type e-mail address *' with a text input field; 'Choose password *' with a text input field; 'Re-enter password:*' with a text input field; 'Your name *' with a dropdown menu and two text input fields; 'Are you 18 or over? *' with radio buttons for 'Yes' and 'No'; 'Are you a member of the RSPB? *' with radio buttons for 'Yes' and 'No'; 'Where you live *' with a 'Post Code' text input field and a 'Find Address' button; and finally, 'Telephone Number' and 'Mobile Number' text input fields. A small note at the bottom says 'If you are having difficulties finding your address please use the manual address form.'

The next page you see tells you that you will be sent a temporary password to the email you registered with. You need to check your email, find this password and then use it to sign in to the RSPB webpage.

Once you have done this, the next page you see is the RSPB (not Old Moor) main page.

If you're like me, you'll never remember the temporary password, this is how you change it.

- Click on your username at the top of the page.
- Then click on settings – again, **top right**.
- Next – click on **'Sign-in information'**
- You now have an option to 'change password.' Click on these words and change it to your own.
- You have to enter the temp one first, then the new one and then the new one again.

You should then be able to sign in to the **Old Moor webpage** by using the 'sign-in tab (very top right next to the register button) with your username and own password. Many people choose a nickname rather than their real name.

Hopefully you are now registered and have signed in....just in case you are not sure, this is what it looks like for me when I am signed in – again, at the very top right.



When you sign in for the first time if you make sure the 'log me in automatically' box is ticked and you will always be signed in... 😊

On the right hand side of the page you see this.

Latest forum posts

21 August 2013
[In search of a Spoonbill!](#)
Last post by ChristineB
14 replies

17 August 2013
[A few from my recent visits to Oldmoor](#)
Last post by ChristineB
19 replies

13 August 2013
[Snipe](#)
Last post by see gull
1 replies

[Visit our forum](#)

Latest blog posts

24 August 2013
[Photos from this week....thank you :\)](#)
Posted by Nicola_volunteer

23 August 2013
[Friday.....the sightings](#)
Posted by Nicola_volunteer

22 August 2013
[Ye Snake In Ye Grass !!](#)
Posted by Dave Simmonite

[Read our blog](#)

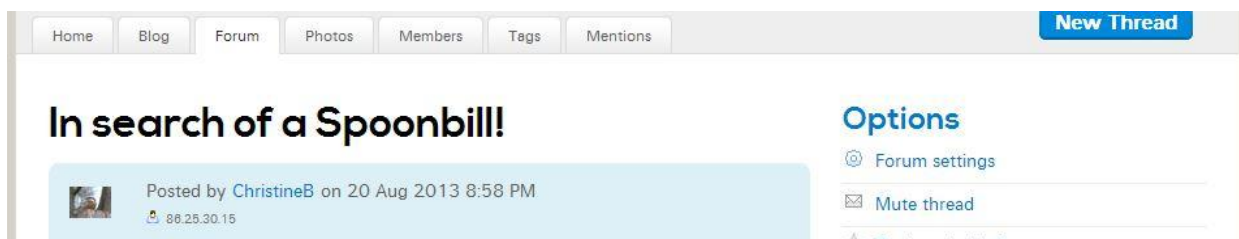
You can click on a heading to read what's being said. Once you have done that you are 'in' the forum bit or the 'blog' bit, depending on what you clicked on. If you'd like to comment on a blog then you need to go right down to the bottom of the page and underneath the blog or forum post there is a box that looks like this.



This screenshot shows a comment box interface. At the top left, there are links for 'Edit tags' and 'Like' with a count of 3. Below this is the heading 'Leave a Comment' followed by a large empty text input field. At the bottom left of the input field is a blue 'Post' button.

Type your words in the box and then click 'post.' Your comment should then appear on the page under the blog/forum post. Alternatively there's a 'like' button here too, if you click that it tells us that you have 'liked' what you have just read!

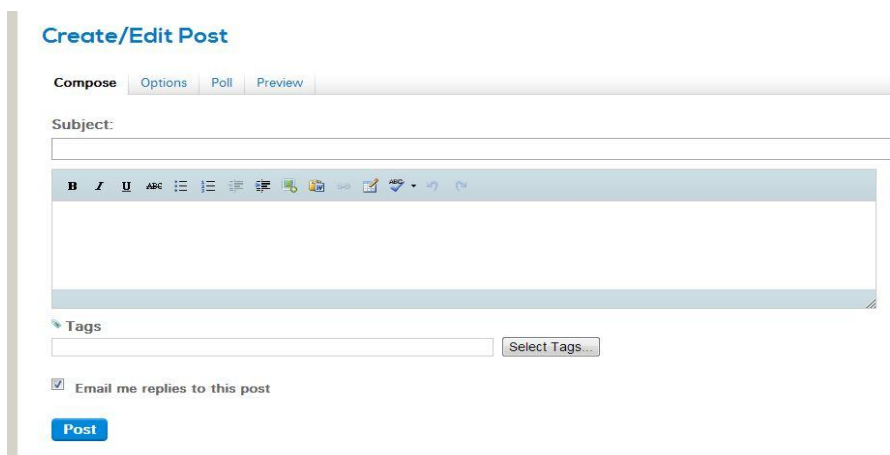
If you would like to write your own forum post then click on a forum post – say the top one. At the moment this is what you will reach if you do that.



This screenshot shows a forum post titled 'In search of a Spoonbill!'. The post is by ChristineB, dated 20 Aug 2013 8:58 PM. To the right of the post title is an 'Options' menu with 'Forum settings' and 'Mute thread' options. The forum navigation bar at the top includes 'Home', 'Blog', 'Forum', 'Photos', 'Members', 'Tags', 'Mentions', and a blue 'New Thread' button.

The forum is for asking us questions, telling us about your visit, your wonderful lunch in the cafe, how much you enjoyed pond dipping with your children, that you've just become members of the RSPB or anything else! Christine B has written her own 'blog' of her day and has included her photos too. This was lovely to read, it also generated many comments which you find below the main text.

To write your own forum post you need to click on the **blue 'new thread'** tab on the right. This is what you see if you do that.



This screenshot shows the 'Create/Edit Post' form. It has tabs for 'Compose', 'Options', 'Poll', and 'Preview'. The 'Subject' field is empty. Below the subject field is a rich text editor with various formatting options like bold, italic, underline, and text color. There is a 'Tags' field with a 'Select Tags...' button. At the bottom, there is a checkbox for 'Email me replies to this post' and a blue 'Post' button.

Type in the subject, say 'Nicola's new Help Guide,' then type in your comment, such as 'amazing' 😊you can ignore the 'tags' and then click the blue 'Post.' This will then appear as a new forum post on the forums bit on the right hand side of the main page....

Photos...

You can see the uploaded photos as little thumbnail pictures...

Your photos




[View more photos](#)

To view a photo all you need to do is click on a picture. If you do, then this is what you see... I'll choose mine! Again, there's a comments box to type into below a photo, remember to **click the blue box 'post'** to make sure your comment appears on the page.

Home Blog Forum Photos Members Tags Mentions [New Post](#)

DEARNE VALLEY

small tortoiseshell butterfly



Options

- [Media gallery settings](#)
- [Manage media gallery](#)
- [Edit file](#)
- [Delete file](#)
- [View all files](#)
- [View slideshow](#)
- [Download file](#)
- [Bookmark this gallery](#)

If you'd like to upload your own photo then you need to click on the 'new post' box on the right. This is what appears if you do that....

Upload/Edit File

Compose Preview

File/URL
Specify File/URL

Name
Choose a concise, but descriptive, name

Description
A full description of the file

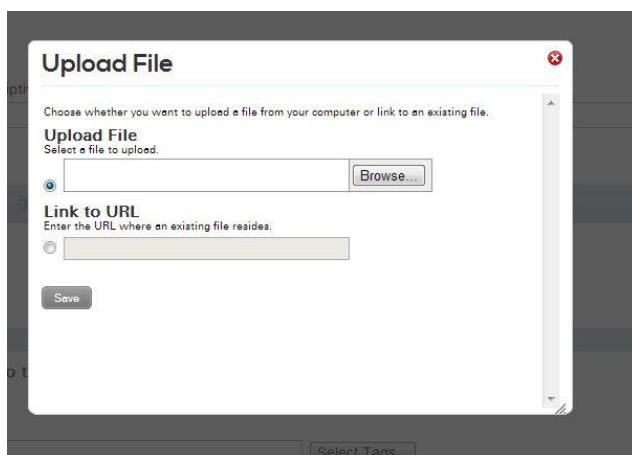
Email me comments to this post

Tags
Select Tags...

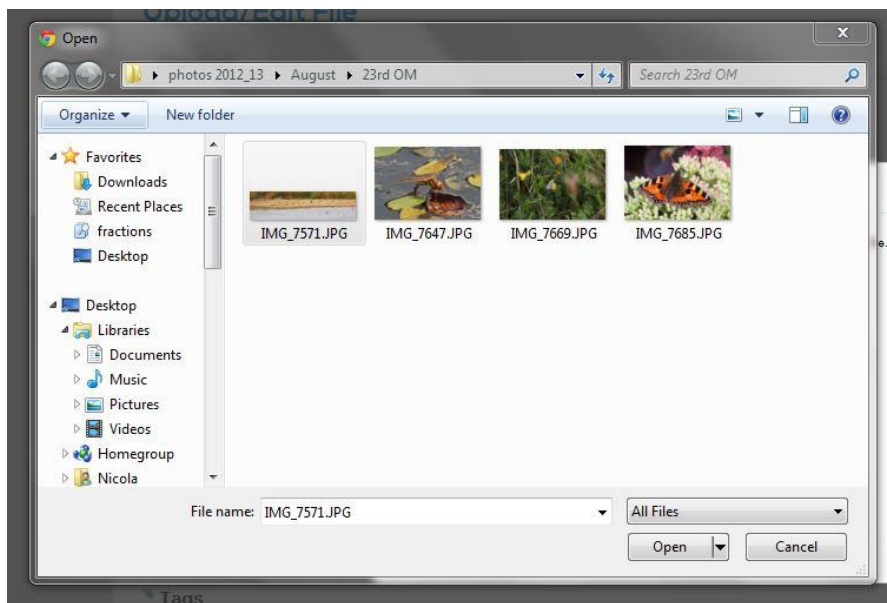
Post

You now need to tell our webpage where to find your photo on your computer. You do this by clicking on the 'specify file/URL' button.

A little box pops up that looks like this. You now need to click on 'Browse.' Another box then pops up and this is where you need to tell our webpage where your photo is on your computer. One way might be to have the photo saved on your computer desktop so it's easy to find.

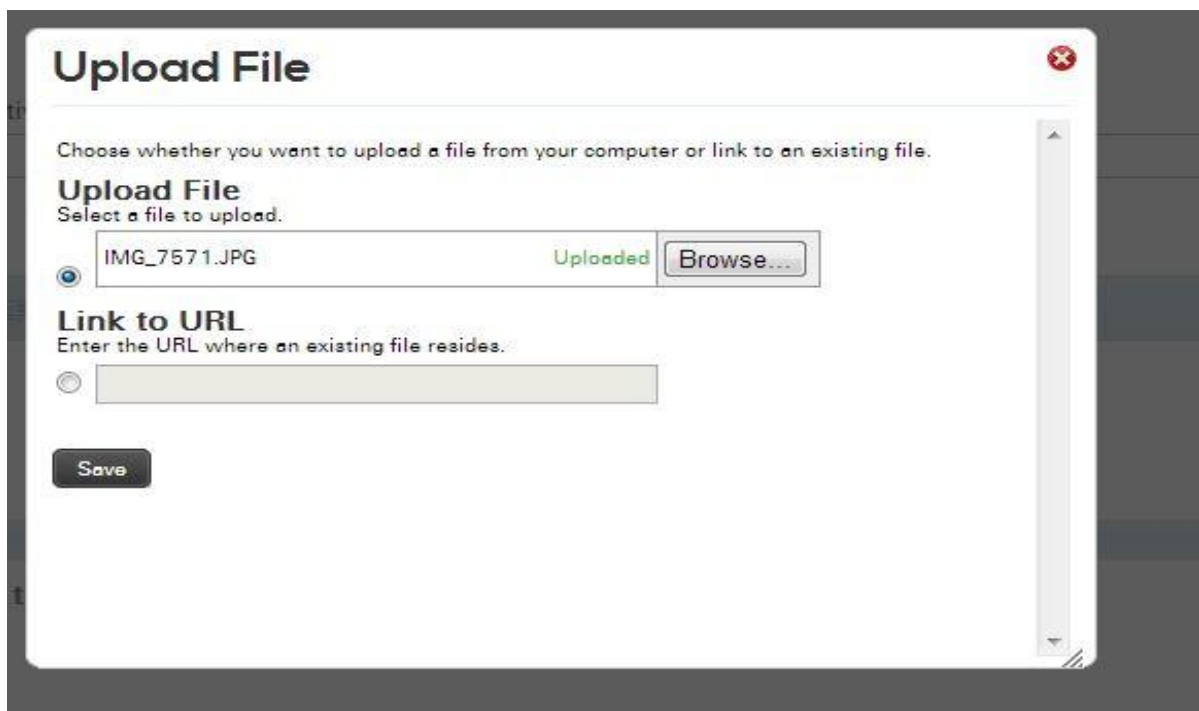


This is what it looks like on my pc.



Click on the photo you wish to upload and then make sure that you also click on the word 'open' at the bottom.

You then need to wait until your photo has uploaded, you will see a little green line spreading along to the left of the 'browse' box. You need to wait until it looks as below – it says uploaded in green - and then **click on 'save'** at the bottom. Ignore the link to URL.



You will then see this.... You may well think you have seen that before...and you're right! But if you play spot the difference then you'll see that our webpage now has your uploaded photo, because underneath the File/URL there's the name of your photo, in this case it's IMG_7571.JPG.

Upload/Edit File

Compose **Preview**

File/URL

IMG_7571.JPG

Name

Choose a concise, but descriptive, name

Description

A full description of the file

B *I* U ABC ☰ ☱ ☲ ☳ ☴ ☵ ☶ ☷ ↺ ↻ ↺ ↻ ↺ ↻ ↺ ↻ ↺ ↻ ↺ ↻ ↺ ↻ ↺ ↻ ↺ ↻ ↺ ↻

Email me comments to this post

Tags

Nearly there...

- Choose a name for your photo and type it in the box under 'name.'
- Write a description in the box below.
- Ignore tags but if you're curious then click on 'select tags' and a box pops up with many options to tick...
- A 'tag' is simply a trail of words for webpages to follow to find your posts...a bit like laying a trail of peanuts for badgers in your garden, each 'tag' is a bit like a peanut...if you see what I mean...
- Finally... click 'post.'
- Sometimes at this point you get another box that pops up telling you that 'the directory is not empty.'
- Ignore this.
- Your photo should now be there underneath the 'photos' tab.
- Sometimes it takes a little while for it to appear on the main page....

I hope that this has helped you, if not, then please ask!